



## Animal Verification Forms Policy on Late Forms

Due: May 1<sup>st</sup>- for dairy and beef cattle and horse projects  
June 1<sup>st</sup> for other animal projects

Specific due dates for ESE 4-H program consideration must be met:

May 1<sup>st</sup> for horses

May 1<sup>st</sup> for dairy cattle and beef heifers

Feb. 1 for beef steers

Ownership or lease must be as of above due dates-

No switching or changing animals after due dates.

Late fee for animal verification forms-

\$10 *per project animal* within the first 14 days past deadline. The forms and check must be in the 4-H Office by the 15<sup>th</sup> of the month, or postmarked by that final date.

Checks should be made out to the University of CT with "4-H" in the memo line

There are no exceptions made for consideration for ESE. That is - if you are late - you don't qualify.

A late form is accepted only when accompanied by the proper check, with all signatures on the form completed, including the leader's signature. This is to insure that the project animal is in fact the correct one. 4-H staff reserve the right to ask for proof of ownership or lease, to verify that the animal was in the 4-H'ers possession/care as of the due date.

Justification: 4-H Staff, over the years have been put in the position of denying a 4-H'er the opportunity to show their project animal at the 4-H Fair, if the deadline was not met. This policy would offer one chance for "amnesty", without being unfair to those who are on time.