



**CODE OF CONDUCT AND CONTRACT  
FOR THE  
CONNECTICUT INTERNATIONAL 4-H YOUTH EXCHANGE PROGRAM**

This is an agreement between the Connecticut International 4-H Youth Exchange Program and \_\_\_\_\_ (selected delegate) regarding the duties and responsibilities of the Outbound delegate during her/his participation in the program. The dates of participation are \_\_\_\_\_ (insert program beginning and end dates). Excluded is the officially designated Free Time during the previously noted program timeframe. Free Time varies according to individual host country schedule. The delegate will be informed of this time period, usually one to two weeks at a mid-point during the exchange, by the official host country contact.

Having been selected for participation in the CT International 4-H Youth Exchange Program and having accepted, I, \_\_\_\_\_ (name), Outbound Delegate for the \_\_\_\_\_ (year) Program, Agree to the following responsibilities and duties:

1-I understand and agree to abide by all policies, rules, and regulations of the Connecticut 4-H Program and the Connecticut International 4-H Youth Exchange Program. As a participant in an international exchange program, I further agree to abide by all the rules, regulations, and laws of my host program and host country.

Specific restrictions:

\*participants should refrain from use of alcoholic beverages. If the participant is under 21 yrs of age, consumption of alcoholic beverages is forbidden.

\*participants are forbidden from using firearms

\*participants are discouraged from driving motorized vehicles during active participation in the program. If under 18 yrs of age, driving of motorized vehicles is forbidden.

2-I will pay promptly and in full the \$\_\_\_\_\_ participation fee, due by April 1 of departure year, to the Connecticut International 4-H Youth Exchange Committee. I understand that this fee is non-refundable under all circumstances.

3-I will notify the Committee promptly and in writing if for any reason I become unable to complete my participation in the Program.\*NOTE –financial liability may attach if withdrawal is made at a time when funds ,otherwise unable to be retrieved, have been committed for programming.(such as but not limited to, airfare)

4-I will participate fully in the designated orientation and debriefing programs. I understand that I will be notified of the dates and locations of these training sessions relevant to my departure schedule. I understand I am responsible for reading and utilizing all resource, reference, and program materials provided for such orientation or debriefing.

5-I will write and send to CT International 4-H Youth Exchange Committee designee(s),four newsletters for publication and promotional use.

6-Upon completion of the exchange program and return to Connecticut, I agree to be available to do either 8 contiguous weeks of community promotional talks-days and evenings, or to a total of six months of flexible scheduling for community promotional talks.(usual format is slide show ) Some minor adjustments in dates is permissible with the agreement of all parties. I understand that this means I am responsible for purchase of sufficient film, and the taking, developing, and organization of pictures, and the gathering materials for such a display. It is the responsibility of the participant to ensure that pictures are in a format appropriate for promotional use (such as slides or other format easily used by the general community for group display-power point is not a generally consumer friendly format). Assistance is available from the CT International 4-H Youth Exchange Committee and the CT 4-H Program to assist with organization of materials into a suitable program.

7-I understand that I have a scheduled community talk for the first Wednesday of May following my return to Connecticut. I understand that this is in addition to the above noted 8 week/6 month obligation.

---

### **ASSUMPTION OF RISK AND TERMINATION OF PARTICIPATION**

I, \_\_\_\_\_, understand that I am a representative of the 4-H Program, the CT International 4-H Youth Exchange Committee, the University of Connecticut and its Extension System and the State of Connecticut. I agree to be an appropriate and positive representative of these entities.

I understand and agree that foreign travel presents risks to me and my property. These can include, but are not limited to: unfamiliar or different terrain, climate, food, drink, customs, laws, social and sexual mores, safety practices and regulations, communications, criminal and law enforcement activities, disability access, driving practices, disease risks, and health care. I understand that I shall not engage in inappropriate conduct including, but not limited to, the use of physical or verbal violence, use of alcoholic beverages, illegal or illicit drugs, and open abuse of the customs or mores of my host program and country **Note: 4-H in Finland and in Estonia are active programs and often include camping and other physical activities.**

I understand the I am responsible for researching and evaluating the risks I may face and that I am responsible for my own actions. Any activity I undertake, whether as part of the formal program or separate from it, will be considered to have been undertaken with my approval and understanding of the risks associated with such activity. I understand I may seek guidance from my host program organizer and the various program sponsors to assist me in evaluating any concerns. Final decisions are my responsibility.

I understand that at its sole discretion, the CT International 4-H Youth Exchange Committee, or its representative, may terminate my participation in this exchange program at any time, including prior to departure or during the program. Reasons for termination may include, but are not limited to, inappropriate conduct or behavior by me that is deemed detrimental to the best interests of the Program, emergencies, or health or safety considerations. Such termination will not diminish my responsibility to the Committee or otherwise alter my responsibility for payments or noted program obligations. If program termination is due to misconduct on my part, I understand this would make me liable for repayment of such expenses as incurred by the CT

International 4-H Youth Exchange Committee and my host country in managing and arranging for this exchange. These expenses include, but are not limited to: airfare and additional transportation costs or fees, orientation and debriefing costs, and special communication costs such as long distance telephone or cable. If this situation were to occur, I would receive a due bill itemizing such expenses and the location for mailing the repayment.

### **RELEASE OF CLAIMS**

In consideration of the Connecticut International 4-H Youth Exchange Committee, I \_\_\_\_\_, my heirs, executors, administrators, employers, agents, representatives, insurers, and attorneys, hereby release and discharge the Connecticut International 4-H Youth Exchange Association, its officers, trustees, faculty, employees, agents and representatives (hereafter "released parties") from any and all claims which may arise from any cause whatsoever, including any negligent act or omission by the released parties. I further release and discharge the released parties from responsibility for any accident, illness, injury, or any other consequences arising or resulting directly or indirectly from my participation in the Program. I recognize and agree that the released parties assume no responsibility for any liability, damage, or injury caused by my negligence or willful act committed prior to, during, or after participation in the Program, or for any liability, damage, or injury caused by the intentional or negligent acts or omissions or any other participant in the Program, or caused by any other person.

### **INDEMNIFICATION AND HOLD HARMLESS**

I hereby agree to indemnify and hold harmless the released parties from any loss or liability whatsoever including reasonable attorney's fees, caused by any act or omission of mine resulting from my direct or indirect participation in the Program.

### **PROGRAM PARTICIPATION**

I understand and agree to attend and participate in all activities that are part of the Program. I understand that failure to do so will result in termination of my participation in the Program and liability as previously noted.

### **ACTIVITIES OUTSIDE OF THE PROGRAM**

This applies to formal Free Time and to any time I may chose to remain overseas at the Program location or elsewhere. I understand the CT IFYE Association and its partners will cease to be a sponsor for my activities. Should I voluntarily withdraw from the Program, I understand that I may incur financial liability for such Program costs as cannot otherwise be retrieved. Further, I understand that this release will remain in full force and effect.

### **PROGRAM MODIFICATIONS AND CANCELLATION**

The CT International 4-H Youth Exchange Committee reserves the right to cancel or modify the Program before or during its operation due to circumstances including emergencies, unavailability of one or more facilities or personnel, or other reasons.

### **SEVERABILITY**

It is understood and agreed that, if any provision of this release or the application thereof is held invalid, the invalidity shall not affect other provisions or applications of this release which can be given effect without the invalid provisions or applications. To this end, the provisions of this release are declared severable.

### **GOVERNING LAW**

This release shall be constructed in accordance with, and governed by, the laws of the State of Connecticut.

**CONSTRUCTION AND SCOPE OF AGREEMENT**

The language of all parts of this release shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against any party. This release is the only, sole, entire, and complete agreement of the parties relating in any way to the subject matter hereof. No statements, promises, or representations have been made by any party to any other, or relied upon, and no consideration has been offered or promised, other than as may be expressly provided herein. This release supersedes any earlier written or oral understandings or agreements between the parties.

I, \_\_\_\_\_, acknowledge that I have read this release and that I understand its meaning and effect.

Delegate \_\_\_\_\_

Date \_\_\_\_\_

Witness \_\_\_\_\_

Date \_\_\_\_\_

CT International 4-H Youth Exchange Committee \_\_\_\_\_

Date \_\_\_\_\_