



UConn 4-H Verification & Lease Form Check List



Following this checklist will help to expedite your forms approval.

- 1. **The correct animal form is used.**
Small Animal form for rabbits, poultry, pocket pets
Large Animal form for dogs, equine, cattle, goats, sheep, llamas and alpacas.
- 2. **All signatures and dates are present.**
A registered 4-H Club Leader for the club that project is with or parent for independent members is present.
All forms contain parent/guardian and member signature including 18 year old members.
- 3. **Both sides of the verification form are complete.**
Form notes if animal is owned or leased.
- 4. **Animal's Permanent Identification is included.**
Scrapies identification/registration id/ear tag/tattoo matching registration papers, etc.
- 5. **Photos for all dog and horses are included.**
- 6. **Verification forms with a leased animal are accompanied by a lease form.**
Lease form for alternate animal is included. An animal may appear on more than one 4-H members verification form and lease, only one 4-H member may exhibit the animal at the fair except for horse, llama, alpaca or dogs may exhibited by multiple youth in different divisions.
- 7. **Lease starts on/or before species deadline.**
On/or before 5/1 for equine, dairy and beef.
On/or before 6/1 for all other species.
- 8. **Lease dates run to at least the conclusion of the 4-H Fair or The Big E depending on where the animals will be exhibited.**
Offspring of leased project animals can be considered part of the 4-H project if stated in the lease.
- 9. **A maximum of two animals per species are leased per member.**
Offspring of leased animals can be considered part of the 4-H project if stated in the lease and on verification form and if it does not violate the "maximum of two animals leased in a single project" rule.

Substitutions of animals are not permitted past May 1st or June 1st depending on animal species.
- 10. **Late fee attached.**
If your form is postmarked after May 1st for dairy, beef or equine or after June 1st for all other species, \$10 per animal made payable to UConn is attached. Forms with late fees must be received by 14 days past the deadline. On-time submission is required for eligibility for Big E.

Questions? Contact your local 4-H Office