

## BAILEY FUND GRANTS

Frederick Bailey was a successful businessman and resided West Hartford. He was involved in countless charitable organizations including the Kiwanis Club of West Hartford, Hartford County 4-H Clubs, and the Boys Scouts of America.

Mr. Bailey provided funding for the Hartford County 4-H Program to develop new initiatives in specific areas. Bailey Fund Grants are available to individual 4-H Members and to 4-H Clubs in Hartford County who need financial support for projects and programs in two general areas: (i) heifer projects (purchase of dairy or beef project animal) and (ii) for general uses and programs. The actual purchase of the animal may occur in the upcoming 4-H year. A few examples of projects or programs that would meet these requirements are: the purchase of halters, show sticks, blowers, and other showmanship equipment for a dairy or beef cattle project; a Member's or Club's trip to a regional or national dairy conference; improvements to club facilities or equipment; and trucking animals to the County Fair.

If you are interested in a grant to support a project or program in these areas, please complete the Bailey Fund Grant Application form and then send it to:

Bailey Fund Advisory Committee  
c/o Jen Cushman  
4-H Extension Educator  
UConn Extension  
1800 Asylum Avenue  
West Hartford, CT 06117  
Phone: 860.570.9074  
Fax: 860.570.9008  
E-mail: [jennifer.cushman@uconn.edu](mailto:jennifer.cushman@uconn.edu)

If you are awarded a grant, the Bailey Fund Grants Committee will request that you provide to the Committee a summary of the status of your project and how the grant money was used. You will also be asked to document how the grant money was spent, so keep good records, including receipts for any goods purchased for reimbursement of approved items.

## Application Instructions

1. **Date of Application.** Provide the requested information.
2. **Contact Information.** Provide the requested contact information. Please feel free to include multiple phone numbers (such as cell and home). For an application from a 4-H Club, provide the contact information for the appropriate Club Leader.
3. **Name and Title of Supporting 4-H Club Leader or Advisor.** All grant requests must be supported by a 4-H'ers Club Leader, an independent 4-H'ers Sponsor, or a Hartford County 4-H Fair Association Advisor.
4. **Project Box.** Provide the requested information in the Project Box. If applying for a grant to support activities or initiatives at a 4-H Club level, note "4-H Club Grant" in the line for Project Name and indicate the period of time the grant money will be used in the line for Dates of Project.

Under Purpose of Grant, please describe the project or program for which you seek funding. If your grant request is for a 4-H Club, please describe:

- The activity or initiative for which this grant would be used.
- The results you expect to have achieved by the end of the funding period.
- How you will measure the effectiveness of your activities.

If your grant request is for an individual 4-H'ers project or a particular need, please provide:

- A brief description of the project.
- Its primary purpose or the need you are seeking to address.
- How you, your 4-H Club, or Hartford County 4-H will benefit from the project.
- Strategies that you will employ to implement your project.
- Anticipated length of the project.

If you need more room to describe the purpose of the grant, please do so on a separate sheet of paper.

5. **Financial Requirements.** After completing the information requested in the Project Box, please provide the cost of the project or, for 4-H Club activity or initiative, the amount the Club needs.

The Bailey Fund Grants Committee also requests that the applicants indicate whether they are able to contribute to the financing of their project. The Bailey Fund Grants Committee recognizes that there may be circumstances where an individual cannot make such a contribution, but believes that a sharing of expenses is appropriate and helps to show a commitment to the project.

Please indicate when you need the grant monies to be paid. The Bailey Fund Grants Committee expects to meet three or four times a year and needs to have this information so that it can make timely decisions. The Committee may also meet between scheduled meetings to address extraordinary grant requests.

**6. Signature.** When the form is complete, please sign it. If this is a grant request from an individual member, please also have the supporting 4-H Club Leader or Advisor sign it in the space provided. If the grant application is being made for a 4-H Club, the application must be signed by a Club Leader.



Total Project Cost: \$ \_\_\_\_\_

Amount 4-H Member or Club is able to contribute: \$ \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_

Date by which funding is required: \_\_\_\_\_

\_\_\_\_\_  
*Member Signature (For Individual Grant Requests)*

\_\_\_\_\_  
*Club Leader or Advisor Signature (For Individual Grant Requests or 4-H Club Grant Requests)*